Burns Sci-Tech Charter School



November 28, 2023 - 5:00 pm

Workshop Minutes

1. Call meeting to order. 5:14pm
2. Pledge of Allegiance.
3. Roll Call. Albert Amalfitano, Jon Glugover, Damian Hall, present. Dr. Thayer, excused absence. Alexis Galerno,

 Daniel Hargrave, Brent Appy, present.

1. Reports and Discussion/Actions:

a Review of Sick Bank guidelines.

Discussed how these are the same previously used guidelines. Mrs. Galerno reviewed the procedure and said that teachers have been assigned to run the Sick Bank committee and will bring any necessary revisions to the Administration.

b Review procedures for new board member interviews.

Reviewed New Member Interview Form that was revised using a board and admin input. If new member applicants do not meet the requirements of the Bylaws, they cannot make it to second round of interviews. SAC interviewed two (2) people in November and nine (9) people in December. Functionality of the process was discussed.

c Review Policy on Unresolved Student Welfare Complaints.

Members discussed that we should follow the policy as it is.

d Review Policy on Specific Material Objection Template.

Members discussed that we should follow the policy as it is.

e Review the Dismissal of Program Policy.

Mr. Hargrave discussed the reasoning behind the policy and why we are looking at this policy for our school. This policy allows us to have a formal process for all parties in case of **non-minor** offences. Discussion on the enrollment policy should be scheduled to cover this policy at another workshop.

f Review Final audit and suggestions.

Mr. Appy shared the annual report. He discussed how the audit was more detailed this year compared to years previously. The report provides more details on the audit findings. The audit recommends that we move to an automated system for our financials.

1. Board Member issues concerns/comments. Setup workshop to discuss enrollment policy and Dismissal Policy.
2. Adjournment. 5:46