

NEW BOARD MEMBER POLICY

Adopted and Effective: 9-26-2023

It is the Policy of Burns Sci Tech that the following are requirements to serve on the Board of Directors.

- a) Each person that submits an Application must submit to a criminal background screen to include a level 2 background screen. Refusal to do so disqualifies the individual.
- b) No person may serve on the board who has a conflict of interest. Conflict of Interest is defined as follows:

Pursuant to F.S. 112.313(2), a Board Member is prohibited from accepting anything of value based upon any understanding that their votes, official action, or judgment would be influenced thereby.

F.S. 112.313(3) provides that a Board Member may not purchase, rent, or lease any realty, goods, or services for the school from a business of which the Board Member (or spouse or children) is an officer, partner, director, proprietor, or owner of a material interest (more than 5%). According to F.S. 112.313(7), no board member may hold any employment or contractual relationship (written or unwritten) with an entity doing business with the school, or that would pose a recurring or significant conflict between his/her private interests and public duties. However, an exception to these rules exists if: (1) the business is awarded under a system of sealed, competitive bidding to the lowest or best bidder; (2) the business entity involved is the only source of supply within the particular subdivision of the officer and there is full disclosure by the officer of his/her interest in the business prior to the business being transacted; (3) the total amount of the transactions in the aggregate between the business agency does not exceed \$500/year.

Additionally, No Immediate Family of a Board Member can be an employee of the school.

- a) Greater than 50% of all Board Members must have a child enrolled at the school at the time of election to the board.
- b) Every Board Member must be at least 21 years of age.
- c) At the time of Appointment to the Board, the following should be looked at by the Board.
 - a. The potential member should understand the mission of the school
 - b. Must understand what the board does.
 - c. Should have a skill set that benefits the Board at that time.
- d) The Potential Member shall first interview with the School Advisory Committee, who shall assign a score of 1 to 5, with 1 being a poor grade and 5 being the top score. The Board is not bound by these grades but shall take them into account. The Potential Member then shall interview with the Board, and the Board shall have a Board vote to fill vacancies.

Board Secretary Certificate

I hereby certify that the foregoing New Board Member Policy was adopted by a majority vote of a quorum of the Governing Board of Directors at a duly noticed meeting held on

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Board Secretary / Board Chair

Albert Amalfitano

9-26-2023

Printed Name