



# Burns Sci-Tech Charter School

Regular Board Minutes  
January 28, 2025 - 6:00 pm  
Cafeteria

1. Call meeting to order: The meeting was called to order at 6:07 pm.
2. Pledge of Allegiance.
1. Roll Call: Richard Paczkowski, Dr. Rodger Thayer, Damian Hall, Jonathan Glugover, Adam Owens, Albert Amalfitano, Suzanne Jarrell. Admin: Alexis Galerno, Brent Appy, Tim Carignan, Jennifer Floyd. Mr Hargrave - absence excused.
3. Approval of Workshop Minutes and Regular Board Meeting Minutes from December 3,2024. Motion to approve December 3, 2025, workshop and regular meeting minutes by Mr. Glugover. 2<sup>nd</sup> by Dr. Thayer Motion passed.
4. Public Participation. None
5. Reports and Discussion/Actions:
  - a. First amendment to OHCT lease agreement – action.
    - i. Motion to approve the amendment to the OHCT lease agreement by Mr. Glugover. 2<sup>nd</sup> by Mr. Owens. Motion passed.
  - b. Out-of-field teachers - action.
    - i. Motion to approve out of field teacher by Mr. Glugover. 2<sup>nd</sup> by Mrs. Jarrell. Motion passed.
  - c. Grievance Policy wording change: committee to member or (grievance officer)-action. Motion to approve the wording change in the policy by Mr. Paczkowski. 2<sup>nd</sup> by Dr. Thayer. Motion passed. (*editor's note: no revisions will be made until all revisions are completed.*)
  - d. Discuss rotation signup of board members to attend SAC meetings.
    - i. The board would like the meeting schedule for SAC so that members can sign up to attend.
    - ii. The board would like the SAC schedule for when they are doing teacher appreciation.
    - iii. Discussed SAC members attending board meetings.
    - iv. The board discussed board member representation at Oak Hill Community Trust meetings.
  - e. Board Transition for 2025-2026 SY with timelines for applications – action. (Board SY begins July 2025)
    - i. February: accept applications.
    - ii. March: determine renewal of current board members and schedule interviews in SAC.
    - iii. April: board members interview applicants.
    - iv. June: vote new board members and officers.
    - v. June-July: workshop for 25-26 SY transition, policies, and procedures.
    - vi. March 1<sup>st</sup> - applications are due for the new openings on the board.
  - f. Approve Audit – action.
    - i. Motion to approve the King and Walker audit of the operation and principal's account; review of checks over \$5,000; and preparation of 1099's by Dr. Thayer. 2<sup>nd</sup> by Mr. Adams. Motion passed.
  - g. Discussed the process for yearly principal evaluations
    - i. Add and action item for the February meeting to determine and approve an evaluation procedure for principal(s) and board members.

- h. The board would like a workshop February 6<sup>th</sup> at 5:00 with the Oak Hill City to help the school build a relationship with the city and gain use of the park for events.
- i. The board discussed additional teacher duty days, more days to the school year, and review of required annual instructional hours and they determined we have enough hours/additional duty days per DOE.

6. Principals Report:

a. Primary Principal's Report – Mrs. Galerno.

- i. Leader in me: Teacher training K-6 teachers January 6<sup>th</sup> .
- ii. Conference for LIM in Orlando.
- iii. Kindness week/ yellow day.
- iv. Lottery application process: March pick Kindergarten, April is the roll over for the new year.
- v. Kindergarten orientation will be the March.
- vi. Data dashboard training.
- vii. Achievement money for the school's A grade. SAC voted on the money and how it is spent – all instructional and support staff will receive money.
- viii. Presentation of goals

b. Secondary Principal's Report – Mr. Hargrave.

- i. Sr night basketball on Friday 6:30.
- ii. Black history presentation to help with culture in our schools.
- iii. Observations are in the process here at Burns.
- iv. Prom: SGA is getting things organized and ready for events coming in the spring.
- v. Clubs and activities sheet: FCA, esports, outdoor, chess and more for 7-12 .

7. Treasurer Report:

- i. Mr. Appy presented financial handout reports.

8. Agenda items to consider for the next meeting.

- a. A plan to evaluate the principals and board members.

9. Board Member issues concerns/comments.

- a. Thanks Judy for putting together the board binders of the Bylaws and Policies.

10. Public Announcements - Next Regular Board Meeting February 25, 2025.

11. Adjournment. 7:11