



Draft
Burns Sci-Tech Charter School
Regular Board Minutes
October 22, 2024 - 6:00 pm
Cafeteria

1. Call meeting to order. 6:00pm.
2. Pledge of Allegiance.
3. Roll Call: Albert Amalfitano, Dr. Rodger Thayer, Richard Paczkowski, Adam Owens, Jonathan Glugover, Damian Hall, Suzanne Jerrell. Admin: Daniel Hargrave, Alexis Galerno, Brent Appy.
4. Approval of Regular Board Meeting Minutes from September 24 ,2024. Correction to awning cost of \$30,000. Motion to approve Regular Board Meeting Minutes by Mr. Hall. 2nd by Mr. Glugover. Motion approved.
5. Public Participation. One person spoke on early release and busing issues.
6. Reports and Discussion/Actions:
 - a. Discuss initiating and processing a grievance (Grievance Policy) – Discussion.
 - i. Mr. Glugover spoke about having a workshop; he has had a discussion with the school’s lawyer to determine if a committee would be Sunshine compliant outside of regular meetings. Mr. Paczkowski wants to let people know that the board takes grievances seriously and that now we have time frames for doing what is right for grievances. Mr. Glugover asked if other board members had received grievances – none received. Paczkowski sent a spreadsheet to Mr. Glugover and Mr. Hall with the grievances that had been sent to him. The question arose about who can receive grievance confidentiality, who should grievances be sent to, who can see grievances and who has the final say on when they are resolved. Does the current policy address this? Dr. Thayer asked if there will be a workshop before the next meeting. Mrs. Jarrell asked if a committee can be created and how to create a committee for grievance processing. She does not want staff to feel that we have not handled the situation. Mr. Appy stated that IT can put a box on the website for emailed grievances and everyone (who?) will get all the grievances via email. Mr. Glugover stated we don’t need a new policy but need to change wording to say Grievance Group instead of Grievance Officer. Dr. Thayer noted that the Grievance Officer will need to be on the committee.
 - b. Discuss need for a Grievance Committee and email mailbox – Action.
 - i. Motion by Mr. Paczkowski to form a grievance committee of 3 board members pending approval. 2nd by Mr. Glugover. Motion Passed.
 - ii. Motion by Mr. Paczkowski to create an email address that will forward all emailed grievances to all board members. 2nd by Dr. Thayer. Motion passed.
 - c. Edyth Bush Center for Philanthropy Membership – Action.
 - i. The membership cost is \$875 annually to include all faculty members and offers multiple classes that cover a variety of topics. As a member, the school would get 50% off all sessions. This would help the school, but staff would need to get involved. Mr. Amalfitano stated this would also be helpful for members of the board who are new and would like to learn more Mr. Glugover asked who would pay for teachers who want to take a course. Mrs. Galerno said the school would cover this cost with preapproval of the course, if the teacher would attend to learn and come back to train other teachers. Mrs. Jarrell asked if any teachers were interested in taking these courses. Mr. Glugover looked at site and asked who would approve courses.

There was a discussion on the need of a policy on how to determine if there is an interest to attend courses, who can attend, and how many courses a teacher can take. We could put our information on the site be able to connect with companies that would benefit school. The school will investigate the possibility of using Title 2 money to help cover the cost of courses. The idea was brought up of joining but holding off on taking courses the first year. Mr. Glugover motioned to join the Edyth Bush Center for Philanthropy Membership. 2nd by Mrs. Jarrell. Motion approved.

- d. Approve Resolution RD 1942-47- Action.
 - i. Mr. Appy has completed the application package and is waiting for two letters before submitting Resolution RD 1942-47 to the USDA.
 - ii. Motion to approve submitting the resolution for the USDA loan process to continue and for the execution of the of the Pre-Application documents by Mr. Glugover. 2nd by Dr. Thayer. Motion approved.
- e. Discuss:
 - i. Sports Award Ceremonies.
 - 1. Coach Lickfield had replied that the award program for Volleyball is at Hidden Lakes Golf Club, Oct 28th with trophies, letters, pins, and uniforms.
 - ii. Sports Budgets.
 - 1. Coach Lickfield is our sports director with a booster budget of around 50,000. We are also the only elementary school that has elementary sports programs. Coach Carignan has started programs at other schools, and we will continue the volleyball program at BST. BST has a small program (middle and high school) vs. other schools, and we want our school to be able to join with other programs.
 - iii. How to help Booster Club keep students at BST for sports.
 - 1. We are growing and trying to be more competitive in other sports. Our main sport is Volleyball and boys Basketball for middle/high school teams.
 - 2. Our school had a few district champions in cross county this year and the program is growing. We are happy to see growth and volunteers that help with this sport. Other teams are beginning in golf, bowling, archery, and flag football. We are trying to find ways to keep the kids at BST with these new growing teams.
 - 3. We need to get parents more involved in sports. We have lots of parent support in our academics. There must be a movement like in other schools for parents to sign up for things like working concessions etc. We need help from parents during games to show up, work the events, and support students in the stands.
 - 4. We can build a relationship with a Quantum group that can help students/ parents pay for the cost to bring this program to the school.
 - 5. We need to focus on the sports that work the best with our students.
 - 6. If we can get our education and sports students to work as one this would be ideal.
 - iv. Sports Fundraisers (e.g., for Vertical Raises for Volleyball).
 - 1. We need all types of volunteers in the booster club to help with supporting our programs. There will be more discussions on how to get parents involved with our sports programs.
 - v. Discussion regarding the board rotating attending to the SAC meetings and sharing information:
 - a. Mr. Paczkowski is going to the October meeting.
 - b. SAC/teacher to have a representative from the teachers' group to get feedback from during the meeting.

7. Principals Report:

- a. Primary Principal's Report – Mrs. Galerno.
 - i. Book Blast K-8 book raiser for students.
 - ii. Pep rallies with house celebrations. Our character-ed word is ownership is the next quarter.
 - iii. Portables: November 1st is a city zoning meeting at 3 pm. Nov 11th at 6 pm is the meeting for the final approval. One city commission member came to see that we need the space for current students. A community member toured the school and saw the need for current students and not for expanding our current numbers.
 - iv. Wrangler Ball: We sold out this Friday.
 - v. Storybook parade: October 31st
 - vi. Crystal Apple: November 13th: Mrs. Lagana and Mrs. Roof are nominated.
 - vii. We are all on the same wavelength across the school and we are listening to our teachers, so please be patient with us.
 - viii. We have 22 families that need assistance from the Board of Realtors for Thanksgiving Baskets.
 - ix. The Eagle Tree will be out before Thanksgiving break for families in need.
 - x. Literacy week will be the week before Thanksgiving and we need volunteers to read to students, so please let us know if you interested.

- b. Secondary Principal's Report – Mr. Hargrave.
 - i. We had double the number of students from last year attending Homecoming.
 - ii. The 7/8 grades dance is in December.
 - iii. Once a month will be Eagle Day instead of Eagle Hour.
 - iv. Chamber of Commerce - Workforce in Education is in talks to take students to different businesses beginning in January and Mr. Hargrave is getting our students signed up for this.
 - v. Mr. Hargrave spoke of the requirement of students who must attend on Monday's to make up work.

8. Treasurer Report:

- a. Mr. Appy stated a \$89,000 positive balance and with the FTE count this month, we have \$3.57 million with 1,116 students on campus. The ESER grant funding is complete, and we will need to take that into account for the upcoming year. Oct 19th -21st is charter school conference. There will be financial information presented that will be beneficial for the school.
- b. Mr. Appy would like to know who will be attending the conference workshops on budgets.

9. Agenda items to consider for the next meeting.

- a. Signup for the rotation on attending SAC meetings.

10. Board Member issues concerns/comments.

- a. Discussion on the bus schedule and how to free up teachers.
- b. How to help teachers - can we separate the Elem – MS/HS bus times for the upcoming year.

11. Public Announcements - Next Regular Board Meeting November 19, 2024.

12. Adjournment. 7:59 PM.